

SYLLABUS

WRT 120/220/320: Writing Enrichment

COURSE DESCRIPTION

WRT 120/220/320 are one-credit independent studies in writing. In each course, students are required to work one-on-one with a professional Writing Center consultant **for a minimum of twelve (12) hours during a semester**. Successful completion of each course results in a pass grade. No Incompletes are given for this course. None of these courses can be substituted for a writing requirement. Each may be repeated for credit.

Enrollment is by permission only and is usually offered to students for whom the extra support will make a significant difference in their growth as writers. Requests for enrollment may be completed by submitting an online schedule preference form: <http://wc.syr.edu/120>

GOALS AND EXPECTATIONS

Students should only enroll in the course if they have plenty of writing in their courses (i.e. a minimum of 20 pages of writing in a given semester). If they have less, they should sign up for appointments as needed. In the first full session, students should come with a writing sample and syllabi (with calendars) from all the courses they are enrolled in; consultants and students will then determine goals for the initial part of the course. As the course progresses, these goals can be modified, or new goals can be identified and implemented. Consultants are free to require additional writing as and when they deem it useful.

ATTENDANCE POLICY

It is the student's responsibility to arrive on time and be prepared for each weekly appointment. The Writing Center Administrator schedules the first appointment; subsequent appointments are agreed upon and scheduled by the student. Because WRT 120/220/320 is a one-credit course, attendance at each appointment is mandatory; failure to make a scheduled appointment may result in the student not accumulating enough hours to pass the course. **Failing to show up, arriving more than ten minutes late for the appointment, or coming unprepared may be regarded as an absence.** The counting of hours is up to the discretion of the consultant. So too is the rescheduling of missed or late appointments. The student is responsible to contact the consultant to make up missed appointments. If students ever need to cancel an appointment they must cancel the appointment on WOnline (<http://rich37.com/syr>) and contact the consultant directly and with several days' notice. **NOTE:** Students who have failed to accumulate four hours toward completion of WRT 120/220/320 by the 8th week of the semester or who have missed 2 appointments will no longer be given regular weekly appointments.

REPORT FORMS

The student and his/her consultant will keep a record of meetings and goals by adding Client Report Forms to the students' WOnline account. These records will provide both the student and consultant with a record of what was discussed, help set goals for the student, and provide verification of attendance when necessary. Both student and consultant can access these forms at any time by logging in to WOnline.

Consultant's Name: _____

Next appointment: _____

For additional information, please contact the Writing Center Administrator (443-2129 or jwluther@syr.edu)